



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 399-5501 Fax (978) 399-2557

ACTION TAKEN

MEETING AGENDA

Tuesday, January 22, 2013

7:30PM

Town Hall, Meeting Room, 55 Main Street

(Please be advised all times are approximate)

(Selectmen Robert Jefferies and Val Wormell absent)

1. 7:30PM **Call to Order**
2. 7:31PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
 - Recognize the following promotions in the Fire Department:
 - Lieutenant Mark Valcourt promoted to Captain
 - Lieutenant David O'Keefe promoted to Captain
 - Fire Fighter Shawn Girard promoted to Lieutenant
 - Fire Fighter Paul Lemieux promoted to Lieutenant
 - **League of Women Voters Annual Town Meeting Forum 1/31/13 in the Mary Attwood room at the J.V. Fletcher Library 7-9pm**
4. 7:35PM **Discussion Regarding Establishing Conservation Restriction on Vose Parcel - Map 7, Parcel 86 – Bill Turner, Conservation/Resource Planner**

BoS voted to establish a conservation restriction, but not with a parking prohibition 3-0
5. 7:45PM **Request to Accept Terms of Deed Restriction for 125 Carlisle Road – Scott Clark, Owner of Property**

Approved 3-0
6. 7:50PM **Old/New Business**
 - Request from the Permanent Town Building Committee to appoint Thomas Ellis as alternate member

Approved 3-0
7. 7:55PM **Board Reports/Updates**
8. 8:00PM **Town Manager's Report**
 - 1) Report from 2012 Goal #3 – Investigating water rights in town – *Bill Turner, Conservation/Resource Planner*
 - 2) Report from 2012 Goal #4 – Examine town-wide committee charges and compliance with open meeting law – *Ellen Rainville, Library Director*
 - Approved 3-0 →** 3) Request to approve the contract amendment with FST, Inc. for Minot's Corner improvements, contingent upon funding

- 4) Announce Fire Department receiving \$5,225 for the FY 2013 Student Awareness of Fire Education (S.A.F.E.) Grant
- 5) Letter of thanks from Chelmsford to Westford Fire Department for their assistance on January 5, 2013
- 6) Announce Town of Westford receiving MMA's Municipal Website Award
- 7) Update on progress with Pan American

9. 8:20PM
Approved spending \$10K from Xavier Lane sidewalk account and \$3.3K from town wide sidewalk account
3-0

Bruce Freeman Rail Trail – Angus Jennings, Director of Land Use Management

- 1) Request comments for Phase 2A
- 2) Request to approve allocation of funds for GPI's additional work on the Rte 27/225 intersection

10. 8:30PM
Closed Warrant
3-0

Close March 23, 2013 Annual Town Meeting Warrant

11. 8:40PM

Minutes for Approval

For Release:

Approved 3-0

- 1) November 29, 2012 – Joint FinCom/Bos Budget Hearings
- 2) December 6, 2012 – Joint FinCom/Bos Budget Hearings
- 3) December 11, 2012 – Regular Session
- 4) December 13, 2012 – Joint FinCom/Bos Budget Hearings

12. 8:45PM

Correspondence

Executive Session

- **Unforeseen action needed related to litigation pertaining to Thomas/Slattery dogs, as an open discussion may have a detrimental effect on the litigating position of the town**

13. 8:50PM

Adjournment

**Board of Selectmen
Correspondence
January 22, 2013**

Incoming Correspondence:

(Listed by date sent/date received)

12.01	12/31/12	Kopelman & Paige, P.C. – O’Brien Farm Conservation Restriction
12.02	1/1/13	Letter regarding Brian E. O’Neal attaining rank of Eagle Scout
12.03	1/7/13	Kopelman & Paige, P.C. – Disclosure of Beneficial Interests Form
12.04	1/10/13	Preliminary Flood Insurance Rate Map and Preliminary Flood Insurance Study Report for Middlesex County
12.05	1/15/13	Zoning Board of Appeals Notice of Decision – 3 Emerson Rd
12.06	1/15/13	Zoning Board of Appeals Notice of Decision – 12 Hawthorne Ave
12.07	1/15/13	Zoning Board of Appeals Notice of Decision – 64 Lake Shore Drive South

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Tina Landry 978-692-5501 extension 1 or email to tlandry@westfordma.gov.*